



ILP English Academy



ILP English Academy

· Academy Address : KYM B/D Burgos Extension Barangay. Villamonte, Bacolod City , Philippines

ILP Academy phone number : + 63-34-708-0110

President Henry Park: + 63-917-634-3150

President Caine Joe : +63-917-630-8977



■ **Departure preparation**

division	Check	Item	Contents**** Compulsory,*** Useful,*Personal Use	Self check	Importance
Documents		Pasport	Copy the first page of pas port minimum of 2 copies		** **
		Photo	For documents, SSP,I-Card ETC, 4 of pasport size and 1 of 5cm X 5cm		** **
		Ticket	Check your English name,Flight time		** **
		Insurance	For discounts, you should have an insurance.		** **
Funds		Cash	It depends on you.		** **
		Credit Card	In case of emergency		*
Clothing		International Debit Card	You have to prepare it for necessity.		****
		Underwear	Prepare enough.		****
		Casual	Prepare as much as you need.		** **
		Form alwear	Unnecessary		*
		Sunglasses	Necessary		**
		Swim wear	Necessary		**
		Shoes	Pre pare Sneakers,Slippers,		** **
Books		Text books	Bring your grammar books for self study.		** **
		Dictionary	Compulsory.		** **
Electronics		MP3	necessary		**
		Netbook/Laptop	necessary		**
Household		Glasses, Lens	If you need them, Please bring.		** **
		Medicine	Prepare emergency medicine.		****
		Cosmetics	Sunscreen, Lotion ETC		****
Other		Groomingkit	necessary		**
		Adaptor	Even voltage of Philippines 20V, prepare 10Outlet		** **
		Umbrella	n ecessary		*****
		ETC	If necessary , Hair Dryer., Swab, Shaver, Hat.		**

When packing, **reminder**

- you have to pack up **Liquid, or Gel**, in the Carrier (Maximum weight 15~below 20kg)
- **Pack** the **Valuables**, things that are easy to break etc. in **Hand Carry Bags** (Maximum weight 7kg) E
- x) Laptop, Dictionary, Mp3 etc


■ Disembarkationcard

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF JUSTICE BUREAU OF IMMIGRATION				ARRIVAL CARD				
Fill this card in English with blue or black pen and in CAPITAL letters.								
1	LAST NAME S U Z U K I ①							
2	FIRST NAME Y O S H I Y U K I ②							
3	MIDDLE NAME							
4	CONTACT NUMBER AND/OR E-MAIL ADDRESS s u z u k i @ u u t r a v e l . c o . j p ③							
5	PASSPORT / TRAVEL DOCUMENT NUMBER T G 1 2 3 4 5 6 7 ④				FLIGHT / VOYAGE NUMBER P R 4 3 7 ⑤			
6	COUNTRY OF FIRST DEPARTURE J A P A N ⑥				PURPOSE OF TRAVEL (check one only) ⑨ <input checked="" type="checkbox"/> PLEASURE / VACATION <input type="checkbox"/> FRIENDS / RELATIVES <input type="checkbox"/> CONVENTION / CONFERENCE <input type="checkbox"/> EDUCATION / TRAINING <input type="checkbox"/> OFFICIAL MISSION <input type="checkbox"/> HEALTH / MEDICAL <input type="checkbox"/> OVERSEAS FILIPINO WORKER <input type="checkbox"/> RETURNING RESIDENT <input type="checkbox"/> WORK / EMPLOYMENT <input type="checkbox"/> BUSINESS / PROFESSIONAL <input type="checkbox"/> RELIGION / PILGRIMAGE <input type="checkbox"/> OTHERS			
7	COUNTRY OF RESIDENCE J A P A N ⑥							
8	OCCUPATION / WORK O F F I C E W O R K E R ⑦							
9	SIGNATURE OF PASSENGER 鈴木義行 ⑩				FOR OFFICIAL USE ONLY			

- ① 苗字
- ② 名前
- ③ 電話番号もしくはe-mailアドレス
- ④ パスポート番号
- ⑤ 今回の渡航で最初に出発した国

- ⑥ 在住国
- ⑦ 職業
- ⑧ フィリピンに到着した便名
- ⑨ 渡航目的にチェック
- ⑩ パスポートと同記の署名

■ Customs Declaration

 Republic of the Philippines Department of Finance BUREAU OF CUSTOMS			
CUSTOMS DECLARATION			
All arriving passengers must provide the following information. If traveling with a family, only one (1) declaration is required to be made by the head or any responsible member thereof. Please fill-up completely and legibly.			
SURNAME / FAMILY NAME		FIRST NAME	MIDDLE NAME
① SUZUKI		② YOSHIYUKI	
SEX	BIRTHDAY (MM / DD / YY)		
③ <input checked="" type="checkbox"/> MALE ④ <input type="checkbox"/> FEMALE	③ 09 / 16 / 69		
CITIZENSHIP	OCCUPATION / PROFESSION		
⑤ JAPANESE	⑥ OFFICE WORKER		
PASSPORT NO.	DATE AND PLACE OF ISSUE		
⑦ TG1234567	⑧ 02 / 16 / 09 AICHI, JAPAN		
ADDRESS (Philippines) ⑨		ADDRESS (Abroad) ⑩	
TRADERS HOTEL TEL: 02-5237011		22 TAKENOGOU, TOBISHIMA, AMA-GUN, AICHI, JAPAN	
FLIGHT NO.	AIRPORT OF ORIGIN	DATE OF ARRIVAL	
⑪ PR437	⑫ NAGOYA	⑬ 09 / 29 / 11	
PURPOSE / NATURE OF TRAVEL TO THE PHILIPPINES			
1. <input type="checkbox"/> Balikdayan 2. <input type="checkbox"/> Returning Resident 3. <input type="checkbox"/> Overseas Filipino Worker 4. <input type="checkbox"/> Business 5. <input checked="" type="checkbox"/> Tourism 6. <input type="checkbox"/> Others (Specify)			
NO. OF ACCOMPANYING MEMBERS OF THE FAMILY: NONE ⑭			
NO. OF BAGGAGE: ⑮ Checked-in 1 Pcs. Handcarried 1 Pcs.			
GENERAL DECLARATION: (Please read important information at the back)			
1. Are you bringing in live animals, plants, fishes and/or their products and by-products? (If yes, please see a Customs Officer before proceeding to the Quarantine Office)			
⑯ <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
2. Are you carrying legal tender Philippine notes and coins or checks, money order and other bills of exchange drawn in pesos against banks operating in the Philippines in excess of PHP 10,000.00?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, do you have the required Bangko Sentral ng Pilipinas authority to carry the same?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3. Are you carrying foreign currency or other foreign exchange-denominated bearer negotiable monetary instruments (including travellers checks in excess of US\$10,000.00 or its equivalent) (If yes ask for and accomplish Foreign Currency Declaration Form at the Customs Desk at Arrival and Departure areas)			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4. Are you bringing in prohibited items (firearms, ammunition and part thereof, drugs, controlled chemicals) or regulated items (VCDs, DVD, communication devices, transceivers)?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Are you bringing in <input type="checkbox"/> jewelry, <input type="checkbox"/> electronic goods, and <input type="checkbox"/> commercial merchandise and/or samples purchased or acquired abroad?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
ALL PERSONS AND BAGGAGE ARE SUBJECT TO SEARCH AT ANY TIME. (Section 2210 and 2212, Tariff & Customs Code of the Philippines as amended)			
I HEREBY CERTIFY UNDER PENALTY OF LAW THAT THIS DECLARATION IS TRUE AND CORRECT		DATE OF LAST DEPARTURE FROM THE PHILIPPINES	
⑰ 鈴木義行 SIGNATURE OF PASSENGER		⑱ 10 / 03 / 11	
FOR CUSTOMS USE ONLY			
PRINTED NAME & SIGNATURE OF CUSTOMS OFFICER			
CLASS NO.	DATE IN	TIME	

- | | |
|---------------------------------|--------------------------------|
| ① 姓 | ⑪ フィリピンに入国する便名 |
| ② 名 | ⑫ フィリピンに向けて出発した都市 |
| ③ 性別(男性:Maleもしくは女性:Femaleにチェック) | ⑬ フィリピンに入国する日にち(月/日/西暦) |
| ④ 生年月日(月/日/西暦) | ⑭ 訪問の目的(該当欄にチェック) |
| ⑤ 国籍 | ⑮ 同伴している家族の人数 |
| ⑥ 職業 | ⑯ 受託手荷物の個数と機内持ち込み荷物の個数 |
| ⑦ パスポート番号 | ⑰ 所有している金額や危険物に関する質問(該当欄にチェック) |
| ⑧ パスポートの発効日と発行地 | ⑱ パスポートと同記の署名 |
| ⑨ フィリピンでの宿泊先の住所もしくはホテル名 | ⑲ フィリピンを出国する日にち(月/日/西暦) |
| ⑩ 現住所 | |

■ **NAIA Terminal 2: Philippine Airlines only-PR [Centennial Airport]**

(1) → Philippine Airlines, Airports/ Centennial Airport / Terminal 2nd Floor, Domestic Departure entrance.



(2) → You can enter with the ticket, passport.
In case in the Philippines, you can be admitted using the ticket.



(3) → After checking the bag, the same procedure is used in Incheon Airport (Domestic Check-in)

- Check-in in front of the Counter of Bacold
- Move to the gate



(4) → After checking the bag, you can already enter.



(5) → After you check the gate number on the Boarding pass, you can have the flight.



(6) → After arriving in Bacold, you have to find and get your bag and go to the Exit so that you can see the person holding the ILP Board.

※ **Emergency Contact Numbers:**

President Henry Park + 63-917-634-3150

President Caine Joe : + 63-917-630-8977

* ILP Academy phone number : 034-708-0110

※ In case there is an emergency:

1. Ask someone who can lend their cellphone and call Henry Park or ask them to call Henry Park.
You can also use the airport telephone to call the Academy's telephone number.

(For example "Can I borrow your cellphone for a minute?")

2. Henry Park can help you. You can ask help from Henry Park.

■ NAIA Terminal 3: Cebu Pacific Air only – 5J



NAIA Terminal 3 View



NAIA Terminal 3 View

Immigration procedures : Immigration > Find Bags > Customs > Move Domestic Terminal (2nd floor) > Domestic ticket

NAIA Terminal 3 is a Simple structure occupied by Cebu Pacific only.
Moving to the domestic building to get in the domestic flight.

Upon arriving from the domestic flight



Immigration



Find bags



Customs

From NAIA Terminal 1, getting in a taxi (Airport Taxi coupon taxi) to NAIA Terminal 3



NAIA Terminal 3 view



NAIA Terminal 3 view (Moving to Domestic)

- After moving to the counter of 3rd floor domestic, the same procedure in Incheon airport.(Domestic check-in)
- : Check - in From the counter of Bacold. (Boarding Pass & Baggage Tag)
- After checking the gate number from boarding pass, get on the flight on boarding time,
- After arriving at the Bacold airport, find your luggage from Manila and go to the exit, there is somebody holding the LP board.

※ Emergency Contact:

President Henry Park : + 63-917-634-3150 Caine Joe + 63-917-630-8977

ILP Academy phone number : 034 -70 8 - 0100