



## **RULES OF STUDENTS' ATTENDANCE**

### **CASE 1.**

**Students who are absent without advanced information even once in a day will be given 1 warning.  
Students will be terminated from the school if students got a total of 5 warning during their stay.**

Informed absent is not admitted except for the following cases:

- **Sickness**

Students need to get "Clinic slip" from the doctor or nurse and to submit it into the box at front desk.

- **Emergency cases**

Any emergency cases which the management accepts student's reason.

### **CASE 2.**

**Students who broke the curfew will be given 1 warning.  
Students will be terminated from school if the student broke the curfew 3 times.**

Curfews on Mon, Tue, Wed, Thu, Sun are at 23:00.

Curfews on Friday and Saturday are at 26:00.

**The student should be grounded on Sat and Sun if they got the warning about curfew on that week.**

### **GUIDELINES**

- Students can go out from school from 6:00AM every day.
- Students can be permitted to stay overnight outside on Fri or Sat with permission from the international staff.

### **TO ALL STUDENTS**

Should you have any questions, please do not hesitate to contact our international staff.

*These rules are effective Sep 23, 2019.*